

Diabetes Australia – Tasmania ABN: 90 087 092 180

Financial Report For the year ended 30 June 2021

Agenda of the Annual General Meeting 2021

Diabetes Australia - Tasmania trading as Diabetes Tasmania

Head Office — Level 7, 152 Macquarie Street, Hobart, Tasmania

Wednesday 24 November 2021, 5pm

Present

Welcome by President, Linda Manaena

Call for Apologies

Confirmation of quorum

Conflict of interest with any agenda items

Confirmation of Minutes of previous Annual General Meeting

Motion: That the Minutes of the 2020 Annual General Meeting (28 October) be accepted as a true and accurate record of that meeting.

Organisational overview by President, Linda Manaena

Presentation and adoption of Financial Statements and Auditor's Report for the year ended 30 June 2021 be received and accepted.

Directors

- Resignation of directors Rosie Beardsley. Zenobia Allie, Professor Stephen Rattigan, Alison Garrett
- Confirmation of Dr Michael Stanford
- Appointment of Justine Cain

Close of AGM - Question time.



Minutes of 2019-20 Annual General Meeting

28 October 2020

Diabetes Australia – Tasmania Head Office Level 7,152 Macquarie Street, Hobart

Wednesday 28 October 2020, 5.30pm

Opening and Welcome Meeting was opened by the President Robert Manning who welcomed

all members.

Present Robert Manning

Prof Stephen Rattigan

Allison Garrett Linda Manaena Zenobia Allie

Caroline Wells (CEO) Leanne Clark (OM)

Apologies recorded on behalf of Gabrial Gossage

Quorum Confirmed

Proxies received on behalf of None received

Conflict of Interest Nil

Minutes of previous Annual

General Meeting

Motion: That the Minutes of the Annual General Meeting of 30 October 2019 be accepted as a true and accurate record

of that meeting.

MOVED: Prof Stephen Rattigan/Alison Garrett

CARRIED

President's Report Emailed and tabled – See Annual Report

Financial Statements Motion: That the Directors', Financial and Auditor's Report for the

year ended 30 June 2020 be received and accepted.

MOVED: Linda Manaena/Prof Stephen Rattigan

CARRIED

Election of Directors for the Board Consistent with the Constitution of Diabetes Australia – Tasmania,

expressions of interest are hereby called for nomination for

appointment / election of Directors for 2020-21.

Six valid nominations were received on behalf of the following members of Diabetes Australia -Tasmania to stand as Directors of the Board: -

- Robert Manning
- Zenobia Allie
- Gabrial Gossage
- Prof Stephen Rattigan
- Rosie Beardsley
- Linda Manaena

That there being a possible seven Board vacancies to fill and six nominations received, an election to fill the vacant positions is dispensed with and the above nominees are deemed to have been elected to fill the vacancies.

The above nominee is duly appointed until the 2021 AGM and their appointment was tabled and noted.

Passed by Acclaim.

The following Board Member has a further year to go of their term:

Alison Garrett

Confirmation of Auditors

Motion: That WLF Accounting & Advisory are confirmed as auditors for Diabetes Australia – Tasmania for one year, to the next AGM.

MOVED: Linda Manaena/Zenobia Allie

CARRIED

New Business

Office Bearers

In line with section 15.2 (j) of the Diabetes Australia - Tasmania Constitution officers shall be elected at the next duly constituted board meeting.

That Robert Manning remains as President until the next Board meeting.

MOVED: Prof Stephen Rattigan/Alison Garrett

CARRIED

The Linda Manaena remains Vice President until the next Board Meeting.

MOVED: Allison Garrett/Prof Stephen Rattigan

CARRIED

Close	of	Α	G	N	
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Meeting c	losed a	t 5.4	42pm
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Confirmed By:

Date:.....

DIABETES AUSTRALIA - TASMANIA'S DIRECTORS' REPORT

Directors submit their report for the period ended 30 June 2020.

Directors

The names and qualifications of the Directors in office at the date of this report are:

Mrs Linda Manaena – MMkt, DipFS (FP), FAMI, CPM – President
Mr Gabrial Gossage – MIS, B.Bus, Dip. Man. – Vice President
Mr Robert Manning - LLB.
Mrs Alison Garrett – BA. Cert Governance Practice, GAICD
Prof Stephen Rattigan – B.Sc (Hons) PhD
Mrs Rosalie Beardsley - RN. Dip Project Management

Ms Zenobia Allie – MAICD, GCCM

All Directors are paid-up Members of Diabetes Australia -Tasmania, trading as Diabetes Tasmania, in accordance with the Constitution. No Director had any pecuniary interest in the affairs of the Company during the year.

Director's Benefits

In accordance with the Company's Constitution, during or since the financial year, no Director of the Company has received or become entitled to receive any benefit by reason of a contract made by the Company or related corporation with a Director or with a firm of which a Director is a member, or with a company in which a Director has a substantial financial interest.

Signed in accordance with a resolution of the Directors.

Linda Manaena

President

Dated this 19 day of October 2021.

Income and Expenditure Statement For year ended 30 June 2021

	2021 \$	2020 \$
Income	•	Ψ
Bequests	89,065	
Fundraising	138,839	153,00
Gain on Disposal	1,208	.00,00
Health Services	1,719,858	1,867,25
Interest	2,961	13,20
Membership	74,680	68,53
NDSS Funding	1,112,096	1,153,71
Rental Income		
	13,735	13,38
Salary Reimbursement	13,570	F7 40
Sundry Income	54,617	57,49
Training Subsidy	46,099	2,27
Youth Activities	32,073	64,20
Total Income	3,298,801	3,393,05
Account, Audit & Legal	11,310	13,46
Bank Fees	2,381	2,49
Information Technology	76,972	95,50
Consultants	142,229	176,97
Consumer Fact Sheets	, - -	25
Depreciation	23,494	53,40
Fundraising	12,394	8,65
Health Services Resources	9,163	18,75
Insurance		
	27,000	25,16
Motor Vehicles	21,895	38,79
DA Ltd Membership	9,546	9,54
NDSS Programs	115,432	38,21
Primary Health Tasmania	-	14
Postage & Courier	62,244	68,12
Premises	212,432	143,90
Provisions – Depart/Programs	8,411	4,04
Publications	5,419	9,56
Public Relations	109	2,48
Professional Development - Staff	43,184	36,38
Recruitment	1,345	43
Salaries	2,034,424	1,885,86
Staff and Volunteers Amenities	10,809	11,62
Superannuation	188,233	173,79
Jniforms	9,637	2,55
Stationery & Printing	17,383	26,55
Subscriptions and Journals	54,413	77,63
Telephone -	24,988	35,79
Travel	13,776	18,11
Venue/Room Hire/Catering	20,109	20,02
Youth Activities	12,705	35,63
Sundry	7,147	3,22
Total Expenses	3,178,584	3,037,11
Operating Surplus	120,217	355,93
Other Income	202 272	(00.01
Bell Potter Investment	269,673	(89,342
Net Surplus	389,890	266,59

Statement of Financial Position As at 30 June 2021

Total Equity

2021 2020 Notes \$ \$ **Current Assets** Cash & Cash Equivalents 2 1,478,281 1,495,997 3 Investments 2,085,475 1,813,112 211,452 Receivables 82.602 Prepayment 21,848 18,052 **Total Current Assets** 3,797,056 3,409,763 **Non-Current Assets** Plant & Equipment 76,980 84,918 4 4 Lease Offices - Right of Use 180,120 52,737 **Total Non-Current Assets** 257,100 137,655 **Total Assets** 4,054,156 3,547,418 **Current Liabilities** Creditors 5 104,775 115,161 Provisions - Annual Leave & Long Service Leave 6 350,775 321,779 Income in Advance 7 331,709 377,717 Lease Liabilities 130,149 36,672 **Total Current Liabilities** 917,408 851,329 **Non-current Liabilities** Provision - Long Service Leave 6 49,455 65,116 Lease Liabilities 52,705 17,597 **Total Non-Current Liabilities** 117,821 67,052 **Total Liabilities** 1,035,229 918,381 **Net Assets** 3,018,927 2,629,037 **Equity Retained Surplus** 2,629,037 2,362,442 Current Year Net Surplus 266,595 389,890

3,018,927

2,629,037

Diabetes Australia – Tasmania Statement of Changes in Equity For the Year Ended 30 June 2021

	Notes	2021 \$	2020 \$
Retained Earnings brought forward Current Year Net Surplus		2,629,037 389,891	2,362,442 266,595
Total Equity		3,018,928	2,629,037

Statement of Cash Flow

For the Year Ended 30 June 2021

Notes	2021 \$	2020 \$
Cash Received from Operations	·	·
Receipts from All Sources	3,291,107	3,314,576
Payment to Suppliers and Employees	(3,173,294)	(2,880,246)
Cash Surplus from Operations	117,813	434,330
Cash from Investing Activities		
Purchase of Financial Investments	-	653,372
Purchase of Plant & Equipment	(15,556)	(56,515)
Cash Surplus / (Deficit) from Investing Activities	(15,556)	596,857
Cook from Financing Activities		
Cash from Financing Activities Repayment of Lease Borrowings	(110.073)	_
Cash Surplus / (Deficit) from Financing Activities	(119,973)	<u>-</u> _
Cash Surplus / (Dench) from Financing Activities	(119,973)	<u>-</u> _
Net Increase / (Decrease) in Cash for Period	(17,716)	1,031,188
Balance at Start of Year	1,495,997	464,809
	.,,	,
Balance at End of Year 2	1,478,281	1,495,997
Result for Year is reconciled to cash surplus from operations as fo	ollows:	
Net Surplus for the year	389,890	266,595
Changes in non-cash items		
Depreciation and Amortisation	145,877	53,407
Movement in Investments	(272,363)	-
Gain on Modification of Leases	(1,208)	-
Prepayments	(3,796)	(789)
Income Received in Advance	(46,008)	705
Payroll Liabilities	(16,293)	-
Employee Entitlements	44,657	52,101
Receivables	(128,850)	10,163
Creditors	5,907	52,148
Cash Surplus from Operations	\$117,813	434,330

Notes to and forming part of the financial report For the Year Ended 30 June 2021

1. Summary of Significant Accounting Policies

The directors have prepared the financial report on the basis that the Company is a non-reporting company because there are no users dependent on a general purpose financial report. The financial report is therefore a special purpose financial report which has been prepared in order to meet the requirements of the *Corporations Act 2001* and the *Australian Charities and Not-for-Profits Commission Act 2012*. The Company is a not-for-profit entity for financial reporting purposes under Australian Accounting Standards.

In preparing the financial report, the following Australian Accounting Standards required by the Australian Charities and Not-for -Profit Commission have been adopted:

AASB101 Presentation of Financial Statements

AASB107 Statement of Cash Flows

AASB108 Accounting Policies, Changes in Accounting Estimates & Errors

AASB1048 Interpretation of Standards

AASB1054 Australian Additional Disclosures

Such accounting policies are consistent with the previous period unless stated otherwise

The financial report has been prepared on an accrual basis, except salaries and wages expenses, and is based on historical cost unless otherwise stated in the notes. The accounting policies that have been adopted in the preparation of the statements are as follows:

(a) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash in banks and investments in money market instruments.

(b)Trade and Other Receivables

Trade and other receivables include all amounts due from services in the ordinary course of business. All trade and other receivables are expected to be received within 12 months and are therefore classified as current assets.

(c) Plant and Equipment

The depreciable amount of all fixed assets are depreciated over the useful lives of the assets to the Company commencing from the time the asset is held ready for use. The depreciation method and useful life of assets is reviewed annually to ensure they are still appropriate.

The depreciation rates used for each class of depreciable assets are:

Class of fixed asset	Depreciation rates	Depreciation basis
Motor Vehicles	20%	Straight-line
Furniture & Fixtures	33.3%	Straight-line
Plant and Equipment	33.3%	Straight-line

Notes to and forming part of the financial report For the Year Ended 30 June 2021

1. Summary of Significant Accounting Policies (cont.)

(d) Trade and Other Payables

Trade and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the Company during the reporting period that remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

(e) Employee Provisions

Provision is made in respect of the Company's liability for annual leave and long service leave. Long service leave is accrued based on the probability of employees with over 5 years of service reaching entitlement after 10 years of service. Annual leave is recorded at the nominal amount.

(f) Income in advance

Income received in 2020-2021, in relation to 2021-2022 activities, has been brought to account as a current liability.

(g) Donation and Fundraising Income

Donation and fundraising income are recognised when the Company obtains control over the funds, which is on receipt.

(h) Grant Income

Grants are assistance provided by the government or other body in the form of transfers of resources to the Company in return for past or future compliance with certain conditions relating to the operating activities of the Company. Government grants are not recognised until there is reasonable assurance that the Company will comply with the conditions attached to them and the grants will be received.

(i) Interest Income

Interest revenue is recognised on a proportional basis taking into account the interest rates applicable to the financial assets.

(j) Membership Income

Membership income is recognised in revenue in the year to which it relates.

(k) GST

Income, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with other receivables or payables in the balance sheet.

(I) Accounting Standard Changes

The AASB has issued a number of new and amended Accounting Standards that have mandatory application dates for future reporting periods, some of which are relevant to the entity. The directors have decided not to early adopt any of the new and amended pronouncements. Diabetes Australia – Tasmania's preliminary assessment of the new and amended pronouncements that are relevant to Diabetes Australia – Tasmania is that they will not significantly impact the financial statements of the entity.

Notes to and Forming Part of the Report For the Year Ended 30 June 2021

1. Summary of Significant Accounting Policies (cont.)

(m) Related Party Transactions

During the financial year no services of organisations in which Directors of the Board have a relationship on

commercial basis have been entered into. If conflicts of interest arose, Directors have complied with the conflicts of interest policy and have, where appropriate, declined to participate in Board discussions and decision-making.

(n) Subsequent Events

On the 19th of March the Member Organisations of Diabetes Australia voted successfully to change the Constitution of Diabetes Australia to enable Member Organisations to merge and unify with Diabetes Australia.

On the 27th of July members of Diabetes Tasmania voted in favor of unifying with Diabetes Australia. This event has no impact on the 2021 financial year. There were no other subsequent events for Diabetes Tasmania as at 30 June 2021.

(o) Economic Dependency

Diabetes Tasmania is dependent on Government Funding for the majority of its revenue to operate the business. At the date of this report the Board of Directors has no reason to believe the Government will not continue to support Diabetes Tasmania. On this basis the Board has prepared these financial statements in a

going concern basis.

(p) Leasing

The Company leases premises at three service delivery locations as outlined below:

Premises

7/152 Macquarie Street, Hobart

64 Cameron Street, Launceston

8 Edward Street, Devonport

With the exception of short-term leases and leases of low-value underlying assets, each lease is reflected on

the balance sheet as a right-of-use asset and a lease liability. Diabetes Tasmania classifies its right-of-use assets in a consistent manner to its property, plant and equipment.

	2021 \$	2020 \$
2. CASH & CASH EQUIVALENTS	•	•
Cash at Bank	1,055,537	1,073,362
Term Deposit – 3 Months	422,744	422,635
Total Cash & Cash Equivalents	1,478,281	1,495,997
3. INVESTMENTS		
Term Deposits	361,580	358,890
Bell Potter – Investment	1,723,895	1,454,222
Total Investments	2,085,475	1,813,112

Notes to and Forming Part of the Accounts Cont. For the Year Ended 30 June 2021

2021 2020 \$ \$ 4. PLANT & EQUIPMENT Motor Vehicles at cost 97,919 97.919 Accumulated Depreciation on Motor Vehicles (39,769)(38,116)58,150 59,803 Furniture & Fixtures at costs 186,722 183,006 Accumulated Depreciation on Furniture & Fixtures (183,624)(173,520)3,098 9,486 Plant & Equipment at cost 213.241 201.401 Accumulated Depreciation on Plant & Equipment (197,509)(185,772)15,732 15,629 Lease Offices Right-of-Use 270,476 161,250 Accumulated Amortisation on Right-of-Use (90,356)(108,513)52,737 180,120 **Total Plant & Equipment** 257,100 137,655 5. CREDITORS **Sundry Creditors** 79.247 73.340 **GST** Payable 9,382 (1,642)Payroll Liabilities 32,439 27,170 **Total Creditors** 104,775 115,161 6. PROVISIONS Current Provisions for Annual Leave 243,928 206.937 Provisions for Long Service Leave 106,847 114,842 **Total Provisions (Current)** 350,775 321,779 **Non-Current** Provisions for Long Service Leave 65.116 49.455 **Total Provisions (Non-Current)** 65,116 49,455 7. INCOME IN ADVANCE Bequest 95,245 132,789 COACH - GDM (847)NDSS Surplus 133,746 PHT- Aged 2,933 71,001 PHT - Rural 60,916 PHT - Urban 25,286 6,943 **TOYS Program** 10,916 31,518 Art Therapy Project (366)NDSS FYE Acquittal Balance 139,346 **Total Income in Advance** 331,709 377,717

Directors' Declaration For the Year Ended 30 June 2021

The directors have determined that the Company is not a reporting entity and that this special purpose financial report should be prepared in accordance with the *Corporations Act 2001* and the *Australian Charities and Not-for-Profits Act 2012* outlined in Note 1 to the financial statements.

The directors of the Company declare that:

- 1. The financial statements and notes present fairly the Company's financial position as at 30 June 2021 and its performance for the year ended on that date in accordance with the accounting policies described in Note 1 to the financial statements; and
- 2. In the directors' opinion there are reasonable grounds to believe that the Company will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the Board of Directors.

Director

Linda Manaena, President

Date 19 October 2021

Director

Gabe Gossage, Vice President

Date 19 October 2021



Independent Auditor's Report to the Members of Diabetes Australia - Tasmania

Opinion

We have audited the financial report, being a special purpose financial report, of Diabetes Australia - Tasmania (the Company), which comprises the balance sheet as at 30 June 2021, the income and expenditure statement, statement of changes in equity and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies, and the directors' declaration.

In our opinion, the accompanying financial report of the Company is in accordance with the *Corporations Act 2001* and the *Australian Charities and Not-for-Profit Commission Act 2012*, including:

- (i) giving a true and fair view of the company's financial position as at 30 June 2021 and of its financial performance for the year ended on that date; and
- (ii) complying with Australian Accounting Standards to the extent described in Note 1, and the *Corporations Regulations 2001* and the *Australian charities and Not-for Profit Commission Regulation 2013*.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the Company in accordance with the auditor independence requirements of the *Corporations Act 2001* and the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We confirm that the independence declaration required by the *Corporations Act 2001*, which has been given to the directors of the Company, would be in the same terms if given to the directors as at the time of this auditor's report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of Matter - Basis of Accounting

We draw attention to Note 1 to the financial statements, which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling the directors' financial reporting responsibilities under the *Corporations Act 2001*. As a result, the financial report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

Liability limited by a scheme approved under Professional Standards Legislation.

Responsibilities of the Directors for the Financial Report

The directors of the Company are responsible for the preparation of the financial report that gives a true and fair view and have determined that the basis of preparation described in Note 1 to the financial statements is appropriate to meet the requirements of the *Corporations Act 2001* and the *Australian Charities and Not-for-Profit Commissions Act 2012* and is appropriate to meet the needs of the members. The directors' responsibility also includes such internal control as the directors determine is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the directors are responsible for assessing the Company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the Company or to cease operations, or have no realistic alternative but to do so.

Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the

- audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the directors regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

NICK CARTER

Partner

Wise Lord & Ferguson

Date: 25th of October 2021

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Auditor's Independence Declaration to the Members of Diabetes Australia - Tasmania

In relation to our audit of the financial report of Diabetes Australia - Tasmania for the financial year ended 30 June 2021, to the best of my knowledge and belief, there have been no contraventions of the auditor independence requirements of any applicable code of professional conduct.

NICK CARTER

PARTNER

WISE LORD & FERGUSON

Dated: 25th of October 2021